

## Preparing for Internal Audit 'Training Bite'

**Wednesday 12<sup>th</sup> February 2022, 6.30pm – 7.30pm**

**On-line training session using Zoom**

**Delivered by Gill Lungley BA (Hons), FLSCC**

Not every parish council has to submit their accounts to the External Auditor, but you will all need the services of an Internal Auditor and you might be wondering why.



The answer is because the regulations that parish councils are expected to follow, specify the council must undertake an effective internal audit to evaluate the effectiveness of its risk management, control and governance processes, taking into account public sector internal auditing standards or guidance.

So, you've ticked that box and appointed someone who fits the bill and now you'll be asking what's next!

Gill, who is both an experienced Clerk and internal auditor, will talk about the process involved, the documents you will need to provide as evidence, and the steps the council should take before 31<sup>st</sup> March, the end of the financial year.

It is recommended that all attendees take a look at the practitioners guide on proper practices available from SAAA: [Practitioners-guide-2024.pdf](#)

Gill is an experienced local council practitioner, having worked as a Clerk for a variety of parish and town councils in the West Midlands since 1992. For the last 15 years she has assisted several county associations with delivering training to both councillors and clerks and has provided support to numerous Clerks seeking their CiLCA qualification.

Attendees to the training sessions are encouraged to join in and it is for this reason all handouts are issued in advance to provide the opportunity for preparing questions."

**On-line booking form [here](#) Cost: £20 per member delegate**